



KYLE OF SUTHERLAND Gala week

COMMITTEE MEETING MONDAY 3 OCTOBER 2011 INVERSHIN HOTEL

Present: Carol Morrice (CM Chair); Gail Munro (GM Treasurer); Sally Mackintosh (SM Secretary); Elissa Steven (ES); Rob Pope (RP); Kay Smart (KS)

Apologies –Tracy Moffat (TM); Sandie Gordon

Item		Action By
1	AGM DATE <ol style="list-style-type: none"> 1. It was agreed to hold the AGM on 14 November at 1900 in the Invershin Hotel. 2. Carol Morrice and Gail Munro formally announced their intentions to resign from the committee at the AGM. 3. GM requested knowledge of new treasurer to arrange handover. KS announced she is willing to take on role at AGM 4. Urgent requirement for increased numbers of committee members 5. Letters of invitation will be sent by SM to all committee members to print as required and distribute 6. SM will put notice in Northern Times and do poster for windows 7. CM and GM will bring their reports to the AGM 	GM & KS ALL SM & ALL SM CM & GM
2	BLACKBOARD <ol style="list-style-type: none"> 1. Claire Bruce has now stepped down from writing up the blackboard. KS will take this over and all bookings to be sent to her. 2. SM to do notice for shop after Gala Telephone SIM is located by KS and number notified to SM 3. All agreed a bunch of flowers by way of thanks will be sent to Claire. GM will arrange. 	KS KS & SM GM
3	PARTY NIGHT <ol style="list-style-type: none"> 1. Date has been confirmed as Saturday 19 November at 1930 in Bonar Bridge Hall (booking confirmed). 2. Entrance fee will be £2.50 which will cover 1 glass of mulled wine and mince pies. Further glasses will be by donation. 3. Raffle will be offered. Some alcohol from container will be given as prizes. 4. TM has confirmed 4 consultants. Understood they do not charge a fee to attend but CM will confirm with TM. 5. ES will place advert in NT 6. TM to do poster and distribute 7. CM to update details on Facebook and ES on website. 	CM & TM ES TM CM & ES

4	<p>BOUNCY CASTLE HIRE AND BOOKINGS</p> <ol style="list-style-type: none"> 1. With GM leaving the committee the following has been agreed: <ol style="list-style-type: none"> a. GM will continue to deal with hires (collection and drop-off) and bookings for the Slide and bouncy Castle. In the event she is away KS will take over the duty. b. All agreed that a fee will be paid to GM of £5 for each item at each hire. This was felt appropriate because without this help we would no longer be able to offer the Slide and Bouncy Castle for hire. c. If the Castle and Slide are to be taken to any shows or events for the GALA this will be arranged, delivered and collected by the GALA committee and not GM. d. With immediate effect there will be a £30 charge and a £30 deposit paid for each of the Slide and Castle on hire. If returned in a clean and well folded manner the deposit will be refunded. If not the deposit will be retained. SM has new contract agreements and these will be delivered to GM. e. Items are currently booked out to end of November following which they will be taken to Inverness by GM for repair and service. NO further bookings will be taken until March. f. A generator is required for the GALA and GM will contact a local seller to determine if one is available for purchase. 	<p>GM & KS</p> <p>ALL</p> <p>GM, KS & SM</p> <p>GM & ALL</p> <p>GM</p>
5	<p>DATE AND TIME OF NEXT MEETING - AGM</p> <p>MONDAY 14th NOVEMBER 1900 INVERSHIN HOTEL</p>	